

DISCLOSURE AND AUTHORIZATION FORM TO OBTAIN CONSUMER REPORTS FOR VOLUNTEER PURPOSES

Please Read Carefully Before Signing the Authorization

DISCLOSURE

In order to safeguard the youth in the District 39 Science Olympiad program, the District 39 Educational Foundation will procure consumer reports on you in connection with your application to serve as a volunteer, and may procure additional consumer reports at any time during your service as a volunteer in order to evaluate your continued suitability for volunteer service. The District 39 Educational Foundation has contracted with Intellicorp Records, Inc., a background screening and consumer reporting agency, to provide the consumer reports. Intellicorp Records, Inc. may be contacted by mail at 3000 Auburn Drive, Suite 410, Beachwood, OH 44122 or by telephone at 888-946-8355. The consumer reports may contain information bearing on your character, general reputation, personal characteristics, and mode of living. The types of information that may be obtained include but are not limited to Social Security number verification, sex offender registry checks, criminal records checks, inmate records searches, and court records checks. The information contained in these consumer reports may be obtained by Intellicorp from public record sources. The consumer reports will not include credit record checks or motor vehicle record checks. The nature and scope of the consumer reports are described above. Nonetheless, you are entitled to request a complete and accurate disclosure of the nature and scope of such reports by submitting a written request to Intellicorp at the address listed above.

For explanation purposes:

- a “consumer report” is a written, oral or other communication of any information by a consumer reporting agency bearing on your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living which is used or expected to be used or collected in whole or in part for the purpose of serving as a factor in making a volunteer suitability-related decision about you. Such information may include, for example, criminal history reports, or driving records.

AUTHORIZATION

I have carefully read this notice and authorization form and I hereby authorize the District 39 Educational Foundation and Intellicorp Records, Inc. to procure a consumer report, which as described above will include information relating to my criminal history as received from reporting agencies. I understand that this information will be used to determine my eligibility for a volunteer position with the District 39 Science Olympiad program. I also understand that as long as I remain a volunteer, additional consumer reports may be procured at any time. I understand that if the District 39 Educational Foundation chooses not to accept me as a volunteer or revokes my participation based on information contained in a consumer report, I will receive a summary of my rights under the Fair Credit Reporting Act and contact information for the reporting agency, Intellicorp Records, Inc.

My signature below indicates that I have read, understand, and accept the accompanying disclosures and acknowledgments.

Applicant Signature

Date

Personal Data

_____	_____	_____
Last Name	First Name	Middle Name
_____		_____
Current Address		Dates Lived Here
Addresses for the Past Seven Years: (include street, city, state, zip code)		Dates of Residence:
_____		_____
_____		_____
_____		_____
_____	_____	_____
Date of Birth	Other Names Used (including maiden name)	Years Used
_____	_____	_____
Social Security Number	Driver's License #	State

Email address (may be used for official correspondence)		

I have the right to make a request to **IntelliCorp Records, Inc**, upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including sources of information, and the recipients of any reports on me which **IntelliCorp Records, Inc** has previously furnished within the two year period preceding my request.

I certify that all of elements of the person data I have provided are true, accurate and complete. I understand and agree that any omission, false statement, misleading statement, or answer made by me on my application or any supplements to it and in any interviews will be sufficient grounds for rejection of employment and my discharge after employment. I

_____	_____	_____
Printed Name	Applicant Signature	Date